



Year Group	% Attendance
Year 1	93.2%
Year 2	97.53%
Year 3	96.67%
Year 4	95.79%
Year 5	95.92%
Year 6	95.63%
Total	95.48%
Reception	93.61%

School Times

School Starts at
8:50am

School Finishes at
3:15pm

Why is good attendance and punctuality important?

Education lays the vital foundations of a child's life. Regular and punctual attendance at school is key to both academic and social development, which in turn will improve the life chances of children and young people.

What does 90% attendance mean?

- ✓ **90% attendance** = ½ school day missed every week!
- ✓ **One school year at 90% attendance** = 4 weeks of learning missed!
- ✓ **Over 5 school years of school** = ½ school year missed!
- ✓ All children and young people nationally whose school attendance is **90%** or below are considered to be **persistent absentees**.

Celebrating Good Attendance

Attendance data is analysed on a weekly basis. Captain Attendance is given out to the class with the highest attendance each week at our Friday Celebration Assembly!





Pupil Absence and Medical Appointments

We often receive messages stating that a child is 'ill', 'poorly' or 'not in today'. These reasons have to be recorded as unauthorised absences. Could you please state the exact reason for your child's absence, so it can be authorised. If your child has a medical appointment in the morning or afternoon, we do not expect them to be absent for the whole day; if this is the case, part of the day will be recorded as unauthorised. We also need to see proof of any medical appointments.

Thank you for your help with this.



Family holidays and term time leave

Parents/carers should ensure that family holidays and any term time leave are arranged outside of school term time. Parents/carers should not remove their child from school during term time without having first requested a leave of absence in writing from the Headteacher.

All requests for authorised absence will be responded to by telephone call, email or in writing and will only be authorised in exceptional circumstances.

If permission is not granted, but the child is still absent, the absence is classed as unauthorised and parents/carers may be issued with a penalty notice

Please remember to contact the school office for all your attendance queries. It is important to speak to Mrs Bee in the office if you are thinking of taking your child out of school for the purpose of a holiday. We would like to avoid issuing penalty notices as much as possible and together we may be able to work together to prevent PNs being served.

PLEASE REMEMBER.....

**To call the school office if your child is absent from school -
01530 412480**

If the school do not receive a call stating why your child is absent from school, Mrs Bee, Viscount Beaumont's Office Manager will call home. Where there is no answer, we will continue to call other contacts that have been provided by parents. Should there be no reply to the above endeavours to contact a parent/carers, the Attendance Manager or a member of the school staff may visit your home to do a safe & well check.

